



THOMAS (Those on the Margins of a Society) is seeking to employ a highly competent and enthusiastic individual an exciting role based in Blackburn.

Title of Post: Recovery Engagement Facilitator

Salary: £23,500 (Fixed Term)

Based at: Blackburn

Reports to: Chief Executive

Responsible to: Chief Executive

Area of Operation: Blackburn with Darwen and prisons serving the area

Hours of Work: 37.5 hours

This post is funded for 12 months.

THOMAS - Registered Charity No: 1114489 - Registered Company No: 5577388

Key Tasks

- To build effective partnerships with criminal justice professionals, agencies and institutions including HMPs and NPS
- To build effective partnerships with housing and homelessness professionals, agencies and institutions including THOMAS Drop In and Shelter
- To recruit, asses and support clients who would be likely to benefit from a residential rehabilitation recovery programme
- To deliver individual support and group recovery programmes for potential THOMAS clients
- To record all interactions with clients on an electronic case management system
- To contribute to project reports and updates
- To build on the THOMAS dynamic intelligence training modules
- To manage health & safety of participants

- To participate in steering groups and relevant meetings
- To contribute to recovery models and share ideas as part of an integrated recovery service
- To provide positive role model support to participants
- To ensure that all activities are suitably recorded in accordance with THOMAS policies, procedures and national guidelines
- To work with partnership organisations to develop and sustain effective treatment pathways
- To attend regular supervision and maintain a current knowledge of recovery interventions
- To work within the policies and procedures of THOMAS
- To work across sites in Blackburn
- To contribute to THOMAS METHOD Framework

The focus of all interventions for service users will be:

- To engage drug and alcohol users into treatment and mainstream services
- To reduce drug and alcohol related harm to the individual and wider community
- To promote crime free lifestyle, with support of criminal justice partner agencies
- To promote healthier lives, wellbeing and active citizenship
- To promote and support individuals into recovery from addiction
- To provide through the gate services to support clients to move from prison to the community
- To support individuals into relevant training, education and ultimately paid employment
- To provide effective coaching identifying and encouraging areas of strength, skill and opportunity for each service user.
- To promote the work of THOMAS particularly through Dynamic Intelligence development and the THOMAS METHOD Framework, including the new BRIEF Project.

- To contribute to the overall performance of the service to ensure that contractual output targets are achieved.
- To record and input client data and information in order that the service operates within contractual, administrative and financial requirements.

In addition the post holder will:

- Seek to improve personal performance, knowledge and skills.
- Participate in appraisal, supervision and Learning & Development processes.
- Keep abreast of developments in services and legislation relevant to the client group.
- Ensure the implementation of the organisation's policies.
- Contribute to maintaining safe systems of work and a safe environment.
- Undertake other duties appropriate to the grade of the post.

Essential

Essential criteria:

- ✓ Car Driver and access to own transport
- ✓ Experience of working within substance misuse (including alcohol) services with a clear understanding of the need for and ability to deliver quality services.
- ✓ Sound knowledge of delivering process orientated, therapeutic group work from a recovery focussed and empowerment based ethos
- ✓ Knowledge of the Criminal Justice System with significant experience of effective partnership development within the sector
- ✓ Sound knowledge of the issues facing substance and alcohol misusers including social care, welfare benefits, health and emergency accommodation.
- ✓ Good understanding of the recovery process and the contributing factors to treatment success and making long term sustained changes in drug and/or alcohol use, criminal behaviour and social functioning in the community

- ✓ An understanding of pro-social modelling and the ability to model wellbeing to service users.
- ✓ The ability to maintain professional boundaries and effective working within all Criminal Justice, community, statutory and voluntary sector agencies.
- ✓ Ability to work flexibly using one's own initiative.
- ✓ Experience of assessing, treatment and recovery planning and reviewing service users' treatment.
- ✓ A commitment to diversity and equal opportunities.
- ✓ Commitment to personal and professional development.
- ✓ Ability to use information technology

And the ability to:

- ✓ Meet targets and deadlines.
- ✓ Communicate confidently and effectively, verbally and in writing.
- ✓ Work independently and as a member of a team.
- ✓ Employ an empathetic and non-judgemental attitude towards service users
- ✓ Respond flexibly to the demands of the post and keep calm under pressure
- ✓ Show commitment to facilitating positive outcomes for service users.
- ✓ Be adaptable and be able to work in a challenging and changeable environment.

Desirable criteria:

- ✓ A recognised qualification (or working towards a recognised qualification) in substance misuse.
- ✓ Qualification in adult learning PTTLS or equivalent
- ✓ Qualification in Counselling/Psychotherapy and/or Psychology

- ✓ Knowledge of either Acceptance & Commitment Therapy and/or Dialectical Behaviour Therapy
- ✓ Knowledge of local services and geography.

This will include regular prison visits and as such prison vetting/ clear enhanced DBS check is an essential requirement of the role.

I fully understand this job specification.

Print Name:

Signed